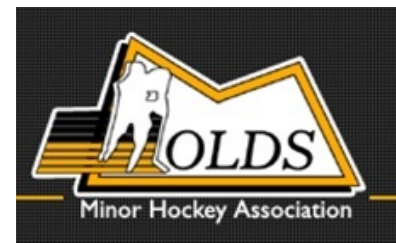


# Olds Minor Hockey Association Coach Certification Reimbursement Policy



## **Reference**

This policy is authorized under Article III of the OMHA Bylaws.

## **Preamble on reimbursement of coach certification costs**

All head coaches in the OMHA are required to be certified as per Hockey Canada, Hockey Alberta and/or OMHA Policies and/or Procedures.

The OMHA recognizes the time and dedication that volunteer head coaches commit to the OMHA and to its participants. To that end, the OMHA will reimburse certification costs to the level of certification required for the division that the participant will be a head coach.

## **Procedure for Certification and subsequent reimbursement**

Each participant will register themselves for the appropriate clinic(s) as required by Hockey Canada, Hockey Alberta and/or OMHA Policies and Procedures. This includes remitting any registration fees as described in the registration process. Note: The OMHA only reimburses clinic registration fees; other costs such as meals and travel are not eligible for reimbursement

Once a participant has attended the clinic, obtain and complete the OMHA Refund Request Form (available from the OMHA Office or our website) and attach all receipts associated to the clinic(s) attended to it. When complete, please forward to the OMHA Office for processing.

Once a participants association with the OMHA Hockey Program is confirmed (i.e., you have been confirmed to be the head coach of a team), a cheque refunding your clinic fees will be issued by the OMHA Office.

Board Approved December 11, 2013